

**NOW FAITH COMMUNITY BAPTIST CHURCH  
MULTI-PURPOSE BUILDING  
FACILITY USE APPLICATION**

*Incomplete applications will not be processed*

**PLEASE PRINT**

**ACTIVITY INFORMATION**

Name of User/Organization \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ FAX: \_\_\_\_\_  
 Date(s): \_\_\_\_\_ Time(s) of Event: \_\_\_\_\_ Time(s) access required: \_\_\_\_\_  
 Number of persons expected (include audiences): \_\_\_\_\_ Adults \_\_\_\_\_ Children: \_\_\_\_\_  
 Purpose: \_\_\_\_\_

**CONTACT NAME REQUIRED** (Include complete mailing address): (Include area codes):

1. Name: \_\_\_\_\_ Daytime phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Evening phone: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 Space(s) to be used: \_\_\_\_\_

**Multi-Purpose Room** includes Round Tables and Chairs (Capacity 180). The sound equipment is also included.  
**Kitchen** area includes serving counter, refrigerator, stove & oven, dishwasher.

**Classrooms** 10x12

Amount charged by User for admission, entry, or class: \_\_\_\_\_

Exact date(s) needed, including specific month, day, year and time(s): *(Attach additional schedule if needed)*

	Number of Days	Date	Day of Week	Beginning Time	Ending Time	Total
Example 1:	1	5/6/06	Saturday	1:00 pm	6:00 pm	5
Example 2:	2	5/6 & 5/13/06	Saturday	1:00 pm	6:00 pm	10
			Monday			
			Tuesday			
			Wednesday			
			Thursday			
			Friday			
			Saturday			
			Sunday			
<b>Totals:</b>						

**AGREEMENT**

\*I have read and agree to abide by the Now Faith Community Baptist Rental Guidelines.

\*I understand that the structure of this agreement is intended to define this activity as one "for other than church purposes", "No liability shall attach to the Church, any board of Directors, individually or collectively, for personal injury suffered by reason of the use of such church property pursuant to such agreements."

\_\_\_\_\_  
 Signature of Responsible Party \_\_\_\_\_  
 Date

The User/Organization is: *(check one)*  Profit  Non-Profit ID # \_\_\_\_\_

Grant Recipient Programs/ Educational Groups/ Non-Profit Organizations: Certificate of Liability Insurance required

PERSONNEL REQUIRED (check all appropriate):

Custodian \_\_\_\_\_ # hours

**NOW FAITH COMMUNITY BAPTIST CHURCH  
FACILITY USE RENTAL FEES**

(Includes Utilities)

**Rental fee(s)-These fees are for 6 hours Rental. If rental exceeds 6 hours there will be an additional fee per hour.**

**Non-Members Fees:**

*There is a 75.00 cleaning fee that is included in the rental fee.*

<b>Interior Space</b>	<b>Non-profit/ daily</b>	<b>Profit/ 6hrs. Rate</b>
Multi-Purpose Room	550.00	650.00
Multi-Purpose Room w/ Kitchen	675.00	750.00
Weddings	600.00	
Funeral Repast	175.00	
Family Reunions	500.00	

**Now Faith Community Baptist Faith Members Fees:**

*There is a 75.00 cleaning fee that is included in the rental fee.*

<b>Interior Space</b>	<b>Non-profit/ 6hrs. Rate</b>
Multi-Purpose Room w/ Kitchen	300.00
Funeral Repast	Free

***For use by church office:***

A Certificate of Insurance is required for outside groups using the facility. Date Received: \_\_\_\_\_

Request approved by Board of Directors (Deacons/Trustees)?  Yes  No **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Activity placed on calendar: **Name** \_\_\_\_\_ **Date** \_\_\_\_\_